



Report to Overview & Scrutiny Management Committee (OSMC)

Thursday 28th July 2016

Report of: Policy & Improvement Officer

Subject: Draft Combined Scrutiny Work Programme 2016-17

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One of the roles of OSMC is to take a 'light touch' overview of scrutiny work.

The draft work programmes of the five Scrutiny Committees are attached in order to provide a comprehensive picture of planned scrutiny activity (Appendix 1), although it is likely that these work programmes will change and develop as the year progresses.

The Committee is asked to note the draft work programmes and identify any issues where joint working between Committees may be appropriate

The Scrutiny Committee is being asked to

- Note the draft work programmes
- Identify any opportunities for joint working

Children, Young People & Family Support Scrutiny & Policy Development Committee
Draft Work Programme 2016-17

Topic	Reasons for selecting topic	Lead Officer/s
Monday 18th July 1-4pm		
The implications of 'Educational Excellence Everywhere' Government White Paper	To understand the implications of the 2016 government White Paper, including the continuing role of the local authority in education and the future role for governors and of Learn Sheffield (our not for profit schools company).	Antony Hughes, Children's Commissioner & Director of Inclusion & Learning Pam Smith, Head of Primary & Targeted Intervention Stephen Betts, Learn Sheffield, Interim Chief Executive
Urgent item - A' Level Provision in the South east of the City	To consider a letter from the Chief Executive Officer of Sheffield College regarding the closing of A-Level provision at the Peaks Campus of Sheffield College.	Paul Corcoran, Chief Executive, Sheffield College Heather Smith, College Principal and Executive Director, Sheffield College
Annual Meeting with Young People 2016 – Report & Recommendations	To provide feedback on the committees meeting with young people that took place in April 2016.	Diane Owens, Policy & Improvement Officer
Draft Work Programme 2016-17	To consider and discuss the committees work programme for 2016/17.	Diane Owens, Policy & Improvement Officer

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Monday 19th September 2016		
<p>Children & Families Act 2014: SEN Services & Support and Young Carers</p>	<p>The Committee last received an update on the Children & Families Act in September 2015 and requested a further update in 12 months' time.</p> <p>This report will focus on 2 specific areas:</p> <ul style="list-style-type: none"> - SEN services and support - Young Carers <p>SEN services and support - meeting with parents A sub group of the committee (3/4 members) will meet with a small group of parents prior to this session to discuss their experiences of SEN services and support. This session would take place w/c 12th September at a local school between 10am-2pm.</p>	<p>Dorne Collinson, Director of Children and Families</p> <p>Alasdaire Duerden, Programme Manager, SEN Reforms</p> <p>Other attendees tbc.</p>
<p>Briefing Paper</p>	<p>As requested by the Committee at its meeting on 18th July 216, this briefing paper will provide an update on the citywide data available in terms destinations of pupils (post 16) including employment, vocational courses, A' Levels etc.</p>	<p>Sam Martin, Assistant Director Lifelong Learning & Skills</p>
Monday 21st November 2016		

Emotional Health & Wellbeing in Schools	<p>The proposal to look at this topic in part reflects a recommendation in the report following the committee's annual meeting with young people in April 2016.</p> <p>Research has shown that the mental health of teenagers can be put at risk in numerous ways, often leading to stress-related illnesses such as, depression, eating disorders and self-harm. Sheffield is involved in a number of pilot projects around mental health and wellbeing.</p> <p>The committee will request a report on the work taking place, learning and future plans, to include work around links to ASB and emotional health and wellbeing.</p>	<p>Depending on the focus, possible individuals / organisations to engage with include:</p> <ul style="list-style-type: none"> - STAMP (Support, Think, Act, Motivate, Participate). STAMP is a group of young people aged 14-25 who are working to improve the mental health and emotional wellbeing of young people across the City. - Children and Adolescent Mental Health Services (CAMHS) - Sheffield Children's NHS Foundation Trust - Clinical Commissioning Group (CCG) - HealthWatch Sheffield - A local School involved in the pilot study.
School Places in the City	The Committee may choose to request a headline report on forecasting in terms of school places in the city.	Antony Hughes, Children's Commissioner & Director of Inclusion & Learning other attendee's tbc.
Briefing Paper Sheffield Parent Carer Forum, State of Sheffield 2014 Report - update report	To receive a further update (following on from a report in January 2016) with regards to the actions taken and responses to Sheffield Parent Carer Forum's State of Sheffield 2014 Report.	Tim Bowman, Head of Inclusion and Targeted Services
Briefing Paper Attainment 215-16 - headline report	The Committee may choose to request a headline Report (with a full report to then follow in December when national comparator data should be available). The headline report would outline the early picture / key points in terms of the attainment statistics for Sheffield.	Antony Hughes, Children's Commissioner & Director of Inclusion & Learning
Monday 19th December 2016		

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<p>Attainment 2015-16 – citywide attainment outcomes in schools & academies</p>	<p>The committee will receive a detailed report on the attainment statistics for Sheffield schools and academics, including analysis in terms of the available national data / comparators.</p> <p>Linked to this item we will run a Data Analysis Training Session for the Committee - as outlined in the training section below.</p>	<p>Antony Hughes, Children's Commissioner & Director of Inclusion & Learning other attendees tbc.</p> <p>Pam Smith, Head of Primary & Targeted Intervention</p> <p>Kate Wilkinson, Service Manager - Performance & Analysis Service</p>
<p>Briefing Paper CYP&FS Prevent Task Group – an update in response to the recommendations contained in the Task Groups report</p>	<p>During 2015-16 the Committee set up a Task Group. The focus of its review was:</p> <ul style="list-style-type: none"> - To understand the implications of the recent Counter-Terrorism and Security Act 2015 in terms of the statutory requirements around Prevent and the implications for children and young people. - To consider how we are responding to this in Sheffield and identify any recommendations <p>The committee will receive an update report from the service in response to the 10 recommendations outlined in the Committees Prevent Task Group report.</p>	<p>Sam Martin, Assistant Director - Lifelong Learning and Skills</p>
<p>Briefing Paper The implications of the 'Educational Excellence Everywhere' Government White Paper - update</p>	<p>Following consideration of this item at its meeting in July 2016 the Committee may choose to request a brief update on progress with regards to the 'Educational Excellence Everywhere' Government White Paper.</p>	<p>Antony Hughes, Children's Commissioner & Director of Inclusion & Learning</p>
<p>Monday 20th February 2017</p>		

Sheffield Children's Safeguarding Board - Annual Report 2015-16	The Committee consider this report on an annual basis to enable them to consider priorities and performance over the past 12 months.	Jane Haywood, Chair of the Sheffield Safeguarding Children Board Victoria Horsefield, Assistant Director, CYPF - Children and Families Other officers tbd
Sheffield Sexual Exploitation Service Annual Report 2015-16	To consider the work of the Sexual Exploitation Service and partner agencies working to address child sexual exploitation.	Jane Haywood, Chair of the Sheffield Safeguarding Children Board Victoria Horsefield, Assistant Director, CYPF - Children and Families Other officers tbd
Agenda item 3?		
Monday 3rd April 2017		

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Youth Services in Sheffield	To understand the latest developments in terms of work to look at the future of youth services in Sheffield. This follows a report received by the Committee in March 2016 on “Youth Services in Sheffield”, which the committee requested a further update on.	Sam Martin, Assistant Director - Lifelong Learning and Skills Other officers tbd
Skills development in Sheffield	<p>The Sheffield City Region Devolution Deal would give the region £1.3 billion to spend over the next 30 years. The Deal would offer new powers and funding to improve infrastructure, transport, skills, housing and other drivers of business growth. In terms of improving skills this would mean - investing in education infrastructure, better skills, employment and adult education</p> <p>The committee could receive a report to enable them to understand the implications of these proposals and future developments specifically in terms of skills development for young people</p>	Tony Tweedy, Director - Lifelong Learning and Skills Other officers tbd
Agenda item 3?		
Briefing Paper Adoption Annual Report	The committee receive an annual report to enable them to consider priorities and performance over the past 12 months.	John Banwell, Assistant Director - Provider Services
Briefing Paper Fostering Annual Report	As above.	John Banwell, Assistant Director - Provider Services
Other possible topics / activities		

Youth Services in Sheffield	<p>September / October 2016</p> <p>One-two sessions could be organised for the scrutiny committee (or a sub group of the committee) to enable committee members to consider and feed into proposals around youth services in Sheffield as they are being developed.</p>	Sam Martin, Assistant Director Lifelong Learning & Skills
Training etc.		
<p>Data analysis training session (attainment data)</p> <p>1-2 hour training session to be held in the Town Hall</p>	<p>This session will be held prior to the committee considering the attainment report in November/ December.</p> <p>The Policy & Improvement Officer will liaise with colleagues in Performance & Analysis to arrange this.</p>	Diane Owens, Policy & Improvement Officer

**Safer & Stronger Communities Scrutiny & Policy Development Committee
Draft Work Programme 2016-17**

Chair: Cllr Tony Damms

Vice Chair: Cllr Richard Shaw

[Meeting Papers on SCC Website](#)

Meeting day/ time: Thursday 4-7pm

Please note: the work programme is a live document and so is subject to change.

Topic	Reasons for selecting topic	Lead Officer/s
Thursday 21st July 4-7pm		
Challenge for Change (C4C) - Community Engagement Report Page 49	<p>The customer scrutiny panel known as Challenge for Change (C4C) was set up in 2011 to perform an independent review of services delivered by the Council Housing Service. Their review of Community Engagement was undertaken in 2013/14.</p> <p>In April 2016 the Committee received a written update on this piece of work and requested a further update regarding the reports' recommendations and progress.</p>	<p>Tina Gilbert, Assistant Manager, Communities</p> <p>Catherine Hill, Assistant Manager, Communities - Council Housing Service</p> <p>Naz Koriba, Communications Account Manager</p> <p>Tenants involved in the Challenge for Change customer scrutiny panel have also been invited to attend the meeting.</p>
An overview of the role and remit of the Safer & Stronger Communities Scrutiny & Policy Development Committee	To provide the committee with an overview of the role and remit of this committee, including areas of responsibility and legislative powers.	Diane Owens, Policy & Improvement Officer
Draft Work Programme 2016-17	To consider the committees work programme for 2016/17.	Diane Owens, Policy & Improvement Officer

The implications of the Housing and Planning Act 2016

Following agreement by both Houses on the text of the Bill it received Royal Assent on 12th May 2016 and is now an Act of Parliament.

The Act contains provisions on new homes (including starter homes), landlords and property agents, abandoned premises, social housing (including extending the Right to Buy to housing association tenants; sale of local authority assets; 'pay-to-stay'; secure tenancies), planning, compulsory purchase, and public land (duty to dispose).

This report will provide an outline of the implications of the bill and how we plan to respond in Sheffield.

Peter Brown, Project Manager - Future of Council Housing

Louise Cassin, Housing Revenue Account (HRA), Business Plan Team Officer

Other officers tbc

Thursday 20th October 4-7pm

Neighbourhood / Locality Working - Draft Report

Following previous discussions including the raising of a public question around Local Area Partnerships (in December 2015) the committee agreed to request an update on the broader piece of work which is looking at neighbourhood / locality working once complete.

The Cabinet Member and Lead Officers will attend scrutiny to present the draft report. The Committee will be able to provide comment / suggestions.

Cllr Jack Scott, Cabinet Member for Community Services and Libraries

James Henderson, Director Policy, Performance & Communications

Other officers tbd.

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Sheffields' Cohesion Framework - Draft

The Cabinet Member and Lead Officers will attend to present Sheffield's draft cohesion framework.

The Committee will be able to provide comment / suggestions.

Cllr Jack Scott, Cabinet Member for Community Services and Libraries

Dawn Shaw, Head of Libraries and Community Services

Thursday 15th December 4-7pm		
Welfare Reform	To receive an update on welfare reform, with a specific focus on the two key areas of Universal Credit (UC) and Personal Independence Payments (PIPS).	James Henderson, Director Policy, Performance & Communications Other Officers tbc.
<p> Briefing Paper Challenge for Change - Report on Council Housing Services preparation for the implementation of Universal Credit “ </p>	<p> The customer scrutiny panel known as Challenge for Change (C4C) was set up in 2011 to perform an independent review of services delivered by the Council Housing Service. </p> <p> This report covers the group’s piece of work which looked at "Council Housing Services preparation for the implementation of universal credit". The Panel have produced a concise report and recommendations. </p>	<p> Tina Gilbert, Assistant Manager, Communities </p> <p> Other officers tbc. </p>

Thursday 6th April 4-7pm		
Housing + Model and Implementation	To receive an update on the Housing + model and plans for implementation, for scrutiny to provide comment / suggestions.	Janet Sharpe, Director of Housing and Neighbourhoods Service Maxine Stavrianakos, Head of Neighbourhood Intervention & Tenant Support
<p>Challenge for Change (C4C): Vacant Property Management (update on progress)</p> <p>Page 54</p>	<p>The customer scrutiny panel known as Challenge for Change (C4C) was set up in 2011 to perform an independent review of services delivered by the Council Housing Service.</p> <p>This report covers their project on Vacant property management. The overall purpose of the project was to examine the “Vacant Properties Service” to look at ways of improving the time it takes to turnaround vacant properties for the Council to save it money and improve the service from a customer’s point of view.</p> <p>This report would provide an update on progress in implementing the report’s recommendations.</p>	<p>Tina Gilbert, Assistant Manager, Communities</p> <p>Other Officers tbd.</p>

Other possible topics		
Community Safety / Safer and Sustainable Communities Partnership	The committee could request an update on the work of the Safer and Sustainable Communities Partnership or focus on a specific topic / issue.	tbd
Briefing Paper Homelessness & rough sleeping (briefing paper)	<p>At its January 2016 meeting Full Council requested that a report on the issue of support for rough sleepers in the city be submitted to the relevant Scrutiny and Policy Development Committee for consideration.</p> <p>This Committee received an update on homelessness & rough sleeping in April 2016, officers and Councillor Jayne Dunn (Cabinet Member for Housing) were in attendance to present the report and respond to questions. The Committee agreed to add this topic to its 2016-17 Work Programme as a possible briefing paper item.</p>	<p>Suzanne Allen, Head of Citywide Neighbourhood Services</p> <p>Zoe Young, Housing Options and Advice Service Manager</p>

Healthier Communities & Adult Social Care Scrutiny & Policy Development Committee

Draft work programme 2016/17

Last updated: 4th July 2016

Please note: the draft work programme is a live document and so is subject to change.

Possible Topic	Reasons for selecting topic	Date	Proposed scrutiny style	Priority
<i>Draft Work Programme</i>	<i>Committee to agree work programme 2016/17</i>	<i>Jul-16</i>	<i>Ongoing agenda item</i>	
<i>CQC inspection reports - Sheffield Teaching Hospitals NHS Foundation Trust</i>	<i>Opportunity for the Committee to examine the recent Care Quality Commission inspection report and raise questions</i>	<i>Jul-16</i>	<i>One-off agenda item for discussion and consideration</i>	
<i>Quality Accounts 2015/16 - sub group report</i>	<i>For information - responses to NHS Trust QAs</i>	<i>Jul-16</i>	<i>Report for information</i>	
Joint Health Overview and Scrutiny Committee (JHOSC) - Commissioners Working Together Programme	Update on JHOSC set up the request of NHS England & NHS Sheffield CCG; the Chair Healthier Communities and Adult Social Care Scrutiny and Policy Development Committee or nominee to attend JHOSC for identified service changes under Commissioners Working Together Programme	Jul-16 and Sep-16 and ongoing	Ongoing agenda item for information and discussion when required	
Sustainability & Transformation Plan (STP)	To consider the local service response to NHS plan – 5 year forward view – footprint is South Yorkshire & Bassetlaw; focus on patient engagement in plan, patient expectations.	Sep-16	One-off agenda item - discussion and consideration	
Dementia Strategy	Raised as a public question 23.03.2016 for inclusion in work programme – work in progress to determine when and scope	TBC	One-off agenda item –	

			discussion and consideration	
Delays to Hospital Discharging	This issue has been raised at various points in the work of Healthier Communities and Adult Social Care Scrutiny and Policy Development Committee. Now national evidence in report of National Audit Office - Discharging older patients from hospital, May 2016.	Nov -16	One-off agenda item – discussion and consideration or for information	
CAMHS	There is an NHS procurement of CAMHS Tier 4 - full NHS timeline for each package not known yet - South Yorkshire will be one package; a topic of interest to the Committee a previous Healthier Communities and Adult Social Care Scrutiny and Policy Development Committee Task Group reported March 2014	TBC	TBC	
Public Health Strategy	To consider the Director of Public Health Annual Report. Public Health is a core aspect of Healthier Communities and Adult Social Care Scrutiny and Policy Development Committee activity. Public health and its wider determinants underlay tackling health inequalities.	Sep-16	One-off agenda item – discussion and consideration	
Health & Wellbeing Board	The terms of reference are currently under review, this item could consider new terms of reference and the 5 outcomes of Sheffield Health & Wellbeing Board.	TBC	One-off agenda item – discussion and consideration or for information	
PREVENT	The PREVENT task group of Safer and Stronger Communities Scrutiny and Policy Development Committee recognised that there was a particular aspect of PREVENT that needed further consideration and was more suited to Healthier Communities and Adult Social Care Scrutiny and Policy Development Committee, that of radicalisation vulnerability & mental health.	Jan-16	One-off agenda item – discussion and consideration	

Task group topic	Reasons for selecting topic	Date		
A&E – patient experience	Members of the Committee raise anecdotal evidence of poor patient experiences. A recent CQC inspection of Sheffield Teaching Hospitals NHS Foundation Trust gives an overall rating 'requires improvement' for urgent and emergency services at Northern General Hospital. The suggested task group could consider this in-depth - see task group	Jan-17	Part year Task Group	
Quality Accounts – performance	Sub group of Committee Members to carry out work on Quality Accounts on behalf of the Committee. Building on previous years QA approach integrate with patient experience	Sep- 16 & Jan-17	Sub-group or include in full year task group	
Task group – main topic for 2016/17: Examining performance with patient experience/performance – including Quality Accounts – with a focus for example on A&E;	<p>A proposal for a task group that examines performance, gathers evidence of patient experience. To integrate with Quality Accounts activity, a further enhanced approach on previous years; a QA focus on a topic e.g. A&E – 'frame around 'patient experience'. Expansions could look at: the A&E mental health experiences of young people – the transition from children's to adult provision.</p> <p>Other patient experience themes raised are: a lack of reasonable adjustments in hospital; health inequalities – understanding what they are i.e. Mental Health, disability, economy, BME experience.</p>	Sep-16 to Mar-17	Full year Task Group	
Follow on to schedule from 2015/16				
<i>Primary Care Strategy - CCG (Katrina Cleary)</i>	<i>This item is for information - At its meeting in March 2016 the committee considered Access to GP and requested that this be forwarded when available</i>	<i>Jul-16</i>	<i>One-off agenda item for information</i>	

PMCF evaluation	At its meeting in March 2016 the committee considered Access to GP and requested that this be presented/forwarded when available	TBC	One-off agenda item for information	
Better Care Fund	Following consideration of the Better Care Fund at its meeting in November 2015, the committee wanted to look at it again in the future, focusing on whether the programme is achieving its intended outcomes and financial savings	TBC	One-off agenda item for discussion and consideration	
Adult Social Care Performance	At its meeting in January 2016, the Committee welcomes the approach being taken to improve adult social care performance, and requested that the Director of Adult Services provide a further update in a year's time.	Jan-17 (or Mar/Apr 17)	One-off agenda item – discussion and consideration or for information	
Quality Care Provision for Adults with a Learning Disability in Sheffield	In January 2016, the Committee considered improvements and action plans following reviews of Council and Care Trust learning disability services. The Committee requested a further update on progress in 12 months from the Director of Adult Services	Jan-17 (or Mar/Apr 17)	One-off agenda item – discussion and consideration or for information	
Carers' Strategy	At its meeting in September 2015 the committee considered the developing Carers' Strategy and requested that the final version of the Carers' Strategy and Action Plans be presented to the Committee for comment.	TBC	TBC	
Home Care task group - response to report	recommendations to Cabinet 9th March 2016 - response due no later than December 2016	Dec/Jan-16	One-off agenda item for discussion and consideration	
Adult Safeguarding	A protocol was agreed March 2016 – this item to provide updates as a result of this as and when required.	TBC	TBC	

Meeting Dates 2016/17

July 2106, September 2016, November 2016, January 2017, March 2017, April 2017

Economic and Environmental Wellbeing Scrutiny and Policy Development Committee

Draft Work Programme 2016/17

Last updated: 18th July 2016

Please note: the draft work programme is a live document and so is subject to change.

Possible Topic	Reasons for selecting topic	Contact	Date	Proposed scrutiny style	Priority
Agenda item	27th July 2016				
Sheffield Bus Partnership (SBP) review	This is the SBP scheduled review report to the SCR Combined Authority Transport Committee that this Committee asked to see following the buses agenda item March 2016	Representatives of Sheffield Bus Partnership	Jul-16	<i>One-off agenda item</i>	
Draft Work Programme	Committee to agree work programme 2016/17 – within framework of selecting scrutiny topics	Policy & Improvement Officer	Jul-16	<i>Future ongoing agenda item</i>	
Bus Services Bill – briefing	An early look at the headlines of the Bus Services Bill introduced into the House of Lords on 20 th May 2016 – legislation and regulations that are integral to devolution deals and powers for Combined Authority Mayors expected to be elected May 2017	For information – no attendees	Jul-16	<i>Initial Briefing - to be followed up in depth once on the statute books and how Combined Authority can make best use of the powers</i>	
Task Group	2016/17				

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Possible Topic	Reasons for selecting topic	Contact	Date	Proposed scrutiny style	Priority
Economic Landscape	A possible major task group topic item 2016/17 - Multi approach of: is Sheffield serving the needs of business/developers - are we joined up as a city; what gains for the city (an Ikea Case study), inclusive growth, lessons for the future; and Sheffield's role as driver of economic development in SCR, how does it play its economic role in the economy of SCR?	SCR Creative Sheffield Executive Director Place		<i>Part year Task Group & call for evidence</i>	
Grass Verges	A possible task group topic item to consider grass verges in the round: environmental value/maintenance/ use of.			<i>Part year Task Group</i>	
Policy Development – possibly in depth agenda or task group					
Citywide Inclusive Growth policy and approach	Policy Development item - ensure nobody in Sheffield excluded from benefit of economic growth.			<i>Single agenda item</i>	
Mass transit for Sheffield - integral part of SCR transport plan	HS2 – local economic impact of HS2 Sheffield and South Yorkshire Report 2016 setting out a different approach; expanding the tram; City (Region) to City (Region) transportation link e.g. Cross Pennine tunnel a reality & benefits check; compare with other cities in UK, Europe, USA.			<i>Multiple single agenda items as briefings and/or consideration</i>	
Wider fiscal change	A wider policy development item to explore options for 'wider fiscal change' beyond business rates localisation and Sheffield specific.			<i>Single in-depth agenda item / briefing / consideration</i>	

Possible Topic	Reasons for selecting topic	Contact	Date	Proposed scrutiny style	Priority
Agenda items/topics to be scheduled					
Inclusive Growth 1	RSA Inclusive Growth Commission submission - written evidence to be submitted by Sheffield CC / Core Cities			<i>One off agenda item as briefing or fuller consideration</i>	
Business Rates Localisation	Sheffield involved through Core Cities. The Queen's Speech makes reference to Local Growth & Jobs Bill to include combined authority mayors ability to levy a supplement on business rates bills			<i>One off agenda item as briefing or fuller consideration</i>	
Air Quality	First considered 2014/15 - determine nature of report back required			<i>For information</i>	
Library services in the City in general	Cabinet report in the autumn informed by consultation underway now		Nov - 16	<i>Single agenda item</i>	
Protecting Sheffield from flooding	Consultation mid July 2016 for 3 months - consider once consultation complete and decision to be made			<i>Single agenda item</i>	
Bus Services Bill – part 2	An in depth follow up once on the statute books and how Combined Authority can make best use of the powers			<i>In depth agenda item</i>	

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Possible Topic	Reasons for selecting topic	Contact	Date	Proposed scrutiny style	Priority
Forward Plan items of relevance and possible interest					
Sheffield Retail Quarter – delivery of first phase	Cabinet decision – 20 th July 2016 (Cabinet Member - Leigh Bramall)	Report of Executive Director, Place: lead officer - Nalin Seneviratne, Director of Capital and Major Project		<i>Information</i>	

Overview & Scrutiny Management Committee (OSMC) Draft Work Programme 2016-17

Chair: Cllr Tony Damms

[Meeting Papers on SCC Website](#)

Meeting day/ time: Thursday 10am-1pm

Please note: the work programme is a live document and so is subject to change.

Topic	Reasons for selecting topic	Lead Officer/s
Thursday 28th July		
Annual Performance Update 2015-16	To take an overview of Council performance and consider the performance management framework.	James Henderson, Director of Policy, Performance and Communications Andrew Walshaw, Performance & Research Manager
OSMC Draft Work Programme 2016-17	To consider and discuss the committees work programme for 2016/17.	Diane Owens, Policy & Improvement Officer Alice Nicholson, Policy & Improvement Officer
Draft Combined Scrutiny Work Programme 2016-17 and update from Chairs	To receive an update on the draft work programmes for scrutiny committees and any update from chairs.	Diane Owens, Policy & Improvement Officer Scrutiny Chairs
Briefing Paper Sheffield City Region Devolution Update	To provide an update on Sheffield City Region Devolution proposals and progress.	Laurie Brennan, Policy & Improvement Officer

Thursday 27th October 2016		
Main item/s – to be identified		
Draft Work Programme 2016-17	To consider and discuss the committees work programme for 2016/17.	Diane Owens, Policy & Improvement Officer Alice Nicholson, Policy & Improvement Officer
Issues to raise from other Scrutiny Committees	To receive any updates from scrutiny chairs.	Scrutiny Chairs
1st December 2016		
Main item/s – to be identified		
Draft Work Programme 2016-17	To consider and discuss the committees work programme for 2016/17.	Diane Owens, Policy & Improvement Officer Alice Nicholson, Policy & Improvement Officer
Issues to raise from other Scrutiny Committees	To receive any updates from scrutiny chairs.	Scrutiny Chairs

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23rd February 2016		
Budget Proposal		
Draft Work Programme 2016-17	To consider and discuss the committees work programme for 2016/17.	Diane Owens, Policy & Improvement Officer Alice Nicholson, Policy & Improvement Officer
Issues to raise from other Scrutiny Committees	To receive any updates from scrutiny chairs.	Scrutiny Chairs
Possible Topics		
How Sheffield CC wants to do business	This piece of work looks at the Council's procurement policies and supporting processes on engaging, procuring and managing relationships with its suppliers. The Committee previously considered a report on this topic in November 2015.	Marianne Betts, Director of Finance & Commercial Services (Interim) <i>(Possible item for 27th October 2016)</i>
Customer Experience Programme	The Customer Experience Programme focuses on improving all of our customer contact and improving customer service across our organisation as a whole.	Tina Keyworth, Business Change Practice Manager

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